

Tuesday, February 3, 2025

2:10pm - 3:30pm

Sequoia 13

Members present: Elise Baker, Francisco Castillo, Linda Del Rio, Stephanie Collier, Carinne Knight, Michelle Bolt, Allison Ferry-Abee, Brianda Louro

Non-members present: Elizabeth Dilbeck

Minutes

1. Call to Order
2. Public Comments
 - a. On-agenda items - none
 - b. Off-agenda items
 - i. *Resolution to Restructure Reporting* is going to ETC in February, Elise will update.
 - ii. Accreditation sample has been pulled. 15 courses across 11 disciplines. Team has access... second sample may be pulled from Spring 25.
 - iii. Requests for remote attendance for just cause under the Brown Act: Brianda Parreira.
3. Action Items
 - a. **Approve:** Remote attendance for Brianda Parreira.
 - i. 1st Linda, 2nd Stephanie. Unanimously in favor.
 - b. **Approve:** December Meeting Minutes
 - i. No corrections: minutes approved by consensus.
 - c. **Approve:** External Trainings Blanket-approval List
 - i. Discussion:
 1. Amendment (Francisco): add relevant section of contracts as reference.
 - ii. Linda moved to approve as amended. 2nd Carinne.
 1. Unanimously approved.
 - d. **Approve:** External Training Equivalency Rubric
 - i. Discussion:
 1. Amendment (Carinne): change Canvas to LMS/CMS to include faculty who train at places who don't use Canvas.
 - a. Consensus.
 - b. Elise suggested adding a Recommended for Canvas Basics Training checkbox at the bottom of the form. Consensus.
 - c. Approved unanimously as amended.
 - d. Forms posted to DECOS webpage.
4. Information (Elise Baker)
 - a. CVC Exchange Update:

- i. COS is now both a teaching and home college. Students from other CCCs can take online courses at COS, space allowing.
 - b. Re-directing questions about the COSTA/COSAFA CBAs
 - i. COSTA Newsletter went out yesterday with FAQ
 - ii. Elise cannot advise on the contract. She can answer questions about when trainings will launch, how to sign up, or other acceptable courses, but not about who needs to certify, compensation, etc. Please send your division members to COSTA/COSAFA with their questions.
 - c. Online Certification Systems Progress Report
 - i. Course – under construction.
 - ii. POOCR – first cohort of 9 started training on Monday, another 2 will begin in March, 3 more will train in April which will give us a team of 15 to start the Fall, with another 2-3 training at that time to begin reviewing in Spring. Team will be operating at a full capacity at that time.
 - iii. External courses – see Action item 3c.
 - iv. Overview workshops with each union pending.
 - v. Certification capacity: 800+ people by June 2028.
 - 1. 125/yr for 3 yrs via course = 375
 - 2. 68-102 peer reviews per semester = 408 min
 - 3. External courses, who knows... already know of at least 30.
 - 4. We have more than 2x the capacity needed to certify all online faculty. As long as faculty don't all wait until Spring 2028.
- 5. Discussion – **moved to next meeting**
 - a. Banner pop-up for online registrants (Kristi Hodges)
- 6. Adjourn